

Application for subsidy to carry out constructive actions in housing

Category: Housing Procedures

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Requirements: Family nuclei and cohabitants with lack of economic solvency, protected or not by Social Assistance, who are willing to solve their housing problem by their own efforts.

Priorities: Families affected by natural catastrophes (cyclones, floods, landslides, fires and others considered as such) whose damage classifies as total or partial loss of the dwelling, fundamentally those cases that are in an advanced state of execution. Critical social cases, particularly those aimed at eradicating vulnerable housing conditions. Families or persons who need to solve obstructions and hydrosanitary leaks.

Application for the subsidy is made to the Municipal Housing Office in the Proceeding Department.

Applications for subsidies from natural persons will not be processed when this is to carry out actions in:

- . Homes located in foci or unhealthy neighborhoods, and
- . Housing granted in rent, and rooms belonging to the state fund, if the subsidy action will be granted to carry out conservation actions only of the built and inside the property.

The application must contain the following information:

- . Full name of the applicant, identity card, home address and place of location.
- . Description of the actions that intends to carry out.
- . Willingness of the person to carry out constructive actions by his own effort.

The applicant will have to show the document that accredits the ownership as:

- . Owner, usufructuary or lessee of the property.
- . Cessation of the roof use.
- . Ownership of the land or area perpetual right.

NOTE: In the case of those affected by meteorological events (total collapse) and critical cases that do not have ownership of land their

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applications are accepted at the processing offices, and once approved the subsidy, the payment of this is included in the amount of the subsidy.

The files are submitted by the Municipal Housing Director to the Administrative Council, within fifteen (15) working days from the date of receipt of the application, until it provides for the completion of the date of receipt of Municipal Labour Office.